



Weeks Bay Plantation - Vendor Agreement

May 5 - June 16

If accepted, this document is a legally binding contract between the vendor and Weeks Bay Plantation (WBP). This document outlines the responsibilities of WBP and the vendor. All guidelines must be followed. Non-compliance will result in breach of contract.

Weeks Bay Plantation will provide:

- Area to set up
- 10 x 10 white tent

Vendors will provide: (by signing this agreement, the vendor accepts the following responsibilities)

- Fees, Licenses and Permits- vendors shall be responsible for obtaining and paying for any and all fees, licenses and permits required by any and all governmental agencies with jurisdiction for the event.
- Vendor Set-Up - vendor will supply and is responsible for all equipment needed for their operation (beyond the above provided by WBP), including tables and chairs. Vendor is responsible for complying with any and all regulations for fire, health and safety and shall comply with any and all requirements by governmental entities having jurisdiction over their operations. Vendor will be responsible to contain and remove all waste generated by vendor preparation or breakdown. This doesn't include guests' waste.
- Site Liability- vendor shall be solely responsible for all damages caused by the vendor or vendor's employees to any buildings, grounds, persons or

personal property and shall indemnify WBP from all such damages, claims, injury or defense costs.

Initial _____

- Taxes & Permits - vendor is responsible for compliance with all state and local laws, regulations and fees, including but not limited to, City and County Departments of Health and Revenue.
- **Weeks Bay Plantation Request of our vendors-** We are asking for your assistance in promoting the Harvest Nights series through the social media outlets you currently use for your business. Example: We ask you to please go to our Facebook page and “like” us; go to our events and check “going” and then “share” the event on your timeline. Please consider “boosting” each date for even \$5 in lieu of paying to be a part of the events at Weeks Bay Plantation.

I have read the 2018 Vendor Agreement for Harvest Nights in its entirety and understand the information herein. I agree to comply with all guidelines set forth and understand that failure to comply will result in a breach of contract and forfeiture.

1. VENDOR INFORMATION

Company Name

Representative Name

Address

_State _____ Zip _____

E-Mail _____ Cell _____

2. ITEMS SELLING/PRICING

3. EVENT DATES

Commitment

May 5	Example: Yes attending
May 12	
May 19	
May 26	
June 2	
June 9	
June 16	

Number of Working Personnel: _____

Location of space designated by Weeks Bay Plantation. Set up time will be at 3pm the day of the event. For questions, please call Shana Jordan 251-554-5614

Agreed by: _____

Date: _____

**Weeks Bay Institute for Sustainable Preservation
WISP is a 501C3 Non-Profit Organization
Weeks Bay Plantation
12562 Mary Ann Beach Road Fairhope, AL 36532
#251-279-8745**